



No./NAAC/IQAC/2017-18

Gwalior, dt. 28th June, 2017

Minutes of First Meeting of IQAC

28th June, 2017

The first quarterly meeting of IQAC of the session 2017-2018 has been conducted on 28th June, 2017 Wednesday at 3 pm at conference hall of Autonomous Cell. The presence of member IQAC was as follows :

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|-----|------------------------|---|--|
| 1. | Dr. Prabha Mehta | - | Principal and Chairperson |
| 2. | Prof. I. B. Singh | - | External Expert (Administration) |
| 3. | Prof. J. L. Mewafarosh | - | External Expert (Educationist) |
| 4. | Mr. Avinash Mishra | - | External Expert (Industrialist) |
| 5. | Dr. B. M. Kulshreshtha | - | Faculty Representative, Science Faculty |
| 6. | Dr. Meena Shrivastava | - | Faculty Representative, Social Science Faculty |
| 7. | Dr. Rajrani Sharma | - | Faculty Representative, Arts Faculty |
| 8. | Dr. Harish Agarwal | - | Faculty Representative, Commerce Faculty |
| 9. | Dr. P. K. Bansal | - | Faculty Member |
| 10. | Prof. K. Ratnam | - | Faculty Member |
| 11. | Dr. R.K. Dubey | - | Faculty Member |
| 12. | Dr. R. C. Upadhyay | - | Controller of Examination |
| 13. | Dr. Sonia Singh | - | Incharge, Employment & Career Counseling Cell |
| 14. | Ms. Jagdish Kaur | - | Librarian |
| 15. | Mr. Manohar Katariya | - | Sport Officer |
| 16. | Ms. Ashna Khan | - | Student Representative |
| 17. | Prof. Sanjay Swarnkar | - | Co-ordinator/Director |

Invited Members :

- | | | | |
|----|--------------------|---|-----------------------|
| 1. | Dr. Jyotsana Rana | - | Alumni Representative |
| 2. | Dr. N.K. Nagaich | - | Senior Faculty member |
| 3. | Mr. Mahendra Yadav | - | Office Representative |

AGENDA OF THE MEETING :

Agenda No. 01 :

To approve the decisions taken in the previous meeting of IQAC dated 05th April, 2017.

Agenda No. 02 :

Review of the report submitted by NAAC Peer Team in November 2016.

Agenda No. 03 :

Preparation of the IDP to be sent to the World Bank for the scheme of MPHEQIP.

By establishing proper contact with all the stakeholders of the college for creating awareness about the I.D.P. and to get their suggestions for the development of the college.

Agenda No. 04 :

To conduct regular audit of teaching-learning, evaluation, examination etc. in the college from session 2017-18 onwards.

Agenda No. 05 :

To organize one day workshop by IQAC on the subject of NAAC Assessment and Accreditation.

Agenda No. 06 :

To approve various research, academic, co-academic and non-academic proposals proposed by different cells of the IQAC :

- **Academic Interaction Cell:** 02 Extension Lectures, 01 Seven Days Faculty Recharge Programme, 15 Days Orientation Program for newly admitted students.
- **Information and Technology Cell:** 02 Training Program in Computer Application (10 days).
- **Career Counseling Cell:** Training Program on Banking and Competition, Personality Development, Communication Skill, Training of Placement, Presentation Skill and Computer Graphics, Earn While You Learn Programme.
- **National Integration and Social Service Cell:** School/College Chalo Abhiyan, Blood Group Test Camp, Hariyali Mahotsav, 7 Days Workshop on Disaster Management, Extension Lecture on Moral Values, Health Checkup Camp.
- **Research Development Cell:** 04 Extension Lectures (Review of Literature, Funding Agencies and Schemes for Research, Bibliography and References in Research), 7 days workshop on Review of Literary Movies.
- **Cultural Club :** Workshop on Dance, Debate/Dance/Poetry Competitions, Stage Performance (Kathak).

- **Grievance Redressal Cell:** Open Feedback Session with Student/Parents/Alumni/Teaching Staff and Non-Teaching Staff.
- **Examination Reform Cell:** 01 Seven Days Workshop on Examination Reforms.
- **Library and Information Cell:** Extension Lectures on Management of Library, Orientation on Library Access.
- **Equal Opportunity Cell:** 01 Day Orientation Program for Physically Disabled Students.

Agenda No. 07 :

Proposal to organize at least five invited lectures through external subject experts (through Pratibha Bank & Gyan Manjusha) in every semester for academic upgradation of students of UG and PG level by all departments of the college.

Agenda No. 08 :

It is proposed to start at least one short term course in each academic department of the college in order to provide maximum employment opportunities to the students of the college and to provide them additional qualifications.

Agenda No. 09 :

To start Entry-in-services coaching with the aim of making college students academically excellent and proficient to get employment.

Agenda No. 10 :

To provide grants from Autonomous Fund for the upgradation of all the departments and research study centers of the college, reference books, research journals, equipment, repair and maintenance of equipment, accidental (which includes the furnishing of the department) in the session 2017-18. Proposal for allocation of funds as follows –

<i>PG Department (Science Faculty)</i>	<i>: Rs.2.00 lakh per department</i>
<i>PG Department (Faculty of Commerce)</i>	<i>: Rs.1.50 lakh per department</i>
<i>PG Department (Faculty of Humanities)</i>	<i>: Rs.1.50 lakh per practical deptt.</i>
<i>PG Department (Faculty of Humanities)</i>	<i>: Rs.1.00 lakh per department</i>
<i>UG (Arts Faculty Practical)</i>	<i>: Rs.1.25 lakh per department</i>

Agenda No. 11 :

To provide Rs.2.0 lakh from Autonomous Fund for the upgradation of Central Libray of the college to purchase of reference books, research journals, equipment, repair and maintenance of equipment, expenditure on contingency (which includes the furnishing of the department) in the session 2017-18.

Agenda No. 12 :

To provide Rs.2.0 lakh from Autonomous Fund for the upgradation of sports department of the college to purchase of various equipments, repair and maintenance of equipment, expenditure on contingency (which includes the furnishing of the department) in the session 2017-18.

Agenda No. 13 :

To provide Rs.2.0 lakh from Autonomous Fund for the publication of research journal 'Creative Discourse' of the college in the session 2017-18.

Agenda No. 14 :

AQAR for the session 2016-2017 to approve.

Agenda No. 15 :

To do MoUs with institutions of regional, national and international level in research, academic and co-academic fields and implementing the proposals of collaboration.

Agenda No. 16 :

To prepare an action plan to ensure maximum admission of Scheduled Tribe students in the college. (To make a meritorious student of Scheduled Tribe as Brand Ambassador, To make teacher of this category as Nodal Officer, To secure a fixed place for applicants of this category in the college hostel, To exempt girl students from admission fee for admission in short term courses and to pay the fee through Janbhagidari Fund etc.)

Agenda No. 17 :

To get suggestions to publicize and disseminate the achievements of research, academic and co-academic fields of the college.

Agenda No. 18 :

Any other item may be moved with the permission of the Chairperson.

The following decisions have been taken by IQAC in this meeting :

Agenda No. 01 :

IQAC Coordinator put the minutes of the previous meeting of IQAC dated 05th April, 2017 for confirmation.

Decision :

IQAC has unanimously approved the minutes of previous meeting held on 05th April, 2017.

Agenda No. 02 :

IQAC Coordinator put the report of Peer Team of NAAC in the house for review.

Decision :

IQAC discussed the report submitted by NAAC Peer Team in November 2016 and decided that the strategy should be framed and implemented as per the instructions and recommendations made by Peer Team of NAAC.

Agenda No. 03 :

IQAC Coordinator put the proposal for preparation of the IDP to be sent to the World Bank for the scheme of MPHEQIP.

Decision :

IQAC approved the proposal and instructed that by establishing proper contact with all the stakeholders of the college for creating awareness about the I.D.P. and to get their suggestions for the development of the college.

Agenda No. 04 :

IQAC Coordinator put the proposal to conduct regular audit of teaching-learning, evaluation, and examination etc. in the college from session 2017-18 onwards.

Decision :

IQAC approved the proposal.

Agenda No. 05 :

IQAC Coordinator put the proposal to organize one day workshop by IQAC on the subject of NAAC Assessment and Accreditation.

Decision :

IQAC approved the proposal.

Agenda No. 06 :

IQAC Coordinator put the proposal to approve various research, academic, co-academic and non-academic proposals proposed by different cells of the IQAC :

- **Academic Interaction Cell:** 02 Extension Lectures, 01 Seven Days Faculty Recharge Programme, 15 Days Orientation Program for newly admitted students.
- **Information and Technology Cell:** 02 Training Program in Computer Application (10 days).
- **Career Counseling Cell:** Training Program on Banking and Competition, Personality Development, Communication Skill, Training of Placement, Presentation Skill and Computer Graphics, Earn While You Learn Programme.

- **National Integration and Social Service Cell:** School/College Chalo Abhiyan, Blood Group Test Camp, Hariyali Mahotsav, 7 Days Workshop on Disaster Management, Extension Lecture on Moral Values, Health Checkup Camp.
- **Research Development Cell:** 04 Extension Lectures (Review of Literature, Funding Agencies and Schemes for Research, Bibliography and References in Research), 7 days workshop on Review of Literary Movies.
- **Cultural Club :** Workshop on Dance, Debate/Dance/Poetry Competitions, Stage Performance (Kathak).
- **Grievance Redressal Cell:** Open Feedback Session with Student/Parents/Alumni/Teaching Staff and Non-Teaching Staff.
- **Examination Reform Cell:** 01 Seven Days Workshop on Examination Reforms.
- **Library and Information Cell:** Extension Lectures on Management of Library, Orientation on Library Access.
- **Equal Opportunity Cell:** 01 Day Orientation Program for Physically Disabled Students.

Decision :

IQAC approved the all proposals for the session of 2017-2018.

Agenda No. 07 :

Dr. Rajrani Sharma put the proposal to organize at least five invited lectures through external subject experts (through Pratibha Bank & Gyan Manjusha) in every semester for academic upgradation of students of UG and PG level by all departments of the college.

Decision :

IQAC approved the proposal.

Agenda No. 08 :

Dr. N.K. Nagaich put the proposal It is proposed to start at least one short term course in each academic department of the college in order to provide maximum employment opportunities to the students of the college and to provide them additional qualifications.

Decision :

IQAC approved the proposal.

Agenda No. 09 :

Dr. Sonia Singh put the proposal To start Entry-in-services coaching with the aim of making college students academically excellent and proficient to get employment.

Dicision :

IQAC approved the proposal and decided that the Entry-in-Services coaching will be conducted in Swami Vivekanand Career and Guidance Cell.

Agenda No. 10 :

IQAC Coordinator put the proposal to provide grants from Autonomous Fund for the upgradation of all the departments and research study centers of the college, reference books, research journals, equipment, repair and maintenance of equipment, accidental (which includes the furnishing of the department) in the session 2017-18. Proposal for allocation of funds as follows –

PG Department (Science Faculty)	: Rs.2.00 lakh per department
PG Department (Faculty of Commerce)	: Rs.1.50 lakh per department
PG Department (Faculty of Humanities)	: Rs.1.50 lakh per practical deptt.
PG Department (Faculty of Humanities)	: Rs.1.00 lakh per department
UG (Arts Faculty Practical)	: Rs.1.25 lakh per department

Dicision :

IQAC approved the proposal for the betterment of academic departments.

Agenda No. 11 :

IQAC Coordinator put the proposal to provide Rs.2.0 lakh from Autonomous Fund for the upgradation of Central Libray of the college to purchase of reference books, research journals, equipment, repair and maintenance of equipment, expenditure on contingency (which includes the furnishing of the department) in the session 2017-18.

Dicision :

IQAC approved the proposal.

Agenda No. 12 :

IQAC Coordinator put the proposal to provide Rs.2.0 lakh from Autonomous Fund for the upgradation of sports department of the college to purchase of various equipments, repair and maintenance of equipment, expenditure on contingency (which includes the furnishing of the department) in the session 2017-18.

Dicision :

IQAC approved the proposal.

Agenda No. 13 :

IQAC Coordinator put the proposal to provide Rs.2.0 lakh from Autonomous Fund for the publication of research journal 'Creative Discourse' of the college in the session 2017-18.

Dicision :

IQAC approved the proposal.

Agenda No. 14 :

IQAC Coordinator put the AQAR to approve for the session 2016-2017.

Dicision :

IQAC approved the AQAR for the session 2016-2017.

Agenda No. 15 :

Prof. J.L. Mewafarosh to do MoUs with institutions of regional, national and international level in research, academic and co-academic fields and implementing the proposals of collaboration.

Dicision :

IQAC approved the proposal.

Agenda No. 16 :

IQAC Coordinator put the proposal to prepare an action plan to ensure maximum admission of Scheduled Tribe students in the college. (To make a meritorious student of Scheduled Tribe as Brand Ambassador, To make teacher of this category as Nodal Officer, To secure a fixed place for applicants of this category in the college hostel, To exempt girl students from admission fee for admission in short term courses and to pay the fee through Janbhagidari Fund etc.)

Dicision :

IQAC appreciated the proposal and approved it.

Agenda No. 17 :

To get suggestions to publicize and disseminate the achievements of research, academic and co-academic fields of the college.

Dicision :

IQAC discussed on this matter and getting suggestions from the members. Dr. R.S. Pawar suggested that institute should provide the space in e-News letter for remarkable academic and research activities. Dr. R.K. Dubey suggested that Discussion Forum is appropriate platform for disseminate such notable activities of research and academic fields. IQAC noted these suggestions.

Agenda No. 18 :

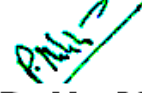
Any other item may be moved with the permission of the Chairperson.

-Nil-



(Prof. Sanjay Swarnkar)
Coordinator, IQAC
Govt. Kamla Raja Girls P.G. Auto. College
Gwalior (M.P.)

(Prof. Sanjay Swarnkar)
Co-ordinator, IQAC



(Dr. Prabha Mehta)
Principal
Govt. Kamla Raja Girls P.G. Auto. College
Gwalior (M.P.)

(Dr. Prabha Mehta)
Principal & Chairperson IQAC



No./NAAC/IQAC/2017-18

Gwalior, dt. 14th October, 2017

Minutes of 2nd Meeting of IQAC

14th October, 2017

The second quarterly meeting of IQAC of the session 2017-2018 has been conducted on 14th October, 2017 Saturday at 03.00 pm at conference hall of Autonomous Cell. The presence of member IQAC was as follows :

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|-----|------------------------|---|--|
| 1. | Dr. Prabha Mehta | - | Principal and Chairperson |
| 2. | Prof. R.S. Pawar | - | External Expert (Administration) |
| 3. | Prof. J. L. Mewafarosh | - | External Expert (Educationist) |
| 4. | Mr. Avinash Mishra | - | External Expert (Industrialist) |
| 5. | Dr. B. M. Kulshreshtha | - | Faculty Representative, Science Faculty |
| 6. | Dr. Meena Shrivastava | - | Faculty Representative, Social Science Faculty |
| 7. | Dr. Rajrani Sharma | - | Faculty Representative, Arts Faculty |
| 8. | Dr. Harish Agarwal | - | Faculty Representative, Commerce Faculty |
| 9. | Dr. Usha Singh | - | Faculty Member |
| 10. | Dr. P. K. Bansal | - | Faculty Member |
| 11. | Prof. K. Ratnam | - | Faculty Member |
| 12. | Dr. R.K. Dubey | - | Faculty Member |
| 13. | Dr. R. C. Upadhyay | - | Controller of Examination |
| 14. | Dr. Sonia Singh | - | Incharge, Employment & Career Counseling Cell |
| 15. | Mrs. Jagdish Kaur | - | Librarian |
| 16. | Mr. Manohar Katariya | - | Sport Officer |
| 17. | Ms. Adya Dixit | - | Student Representative |
| 18. | Prof. Sanjay Swarnkar | - | Co-ordinator/Director |

Invited Members :

- | | | | |
|----|--------------------|---|-----------------------|
| 1. | Dr. Jyotsana Rana | - | Alumni Representative |
| 2. | Dr. N.K. Nagaich | - | Senior Faculty member |
| 3. | Mr. Mahendra Yadav | - | Office Representative |

AGENDA OF THE MEETING :

Agenda Item: 01

To approve the decisions taken in the previous meeting of IQAC dated 28th June, 2017.

Agenda Item: 02

Framework for organizing one day workshop by IQAC on the subject of NAAC Assessment and Accreditation.

Agenda Item:03

To purchase MIS Administering Office Express Software.

Agenda Item: 04

To provide the funds to the self-financing departments and subjects/courses for the session 2017-18 for development and upgradation (academic, practical and any other necessary purpose). The following amount from Janbhagidari Samiti Fund is proposed.

PG Department (Science Faculty) : Rs.2.50 lakh per department

UG Department (Faculty of Computer Science) : Rs.2.50 lakh per department

UG Subject (Science Faculty) : Rs.1.50 lakh per department

UG Department (Law/Management Faculty) : Rs.1.50 lakh per department

UG Subject(Commerce-Computer Faculty Practical): Rs.1.50 lakh per department

Agenda Item: 05

As per the action plan of the cluster for coordination with institutions of national and international level to implement Student Exchange Program and Teacher Exchange Program, collaborative proposals and MoUs.

Agenda Item: 06

To encourage to run short term courses in the college continuing the admission process.

Agenda Item: 07

Recommendation for the use of Ganga Hostel and run language studies, which include Hindi, Sanskrit, Urdu and English, on the ground floor of this block and co-academic and non-academic cells on the first floor after getting permission from the Public Works Department for the use of Ganga Hostel.

Agenda Item: 08

Any other item with the permission of chair.

The following decisions have been taken by IQAC in this meeting :

Agenda Item: 01:

IQAC Coordinator put the minutes of 1st meeting of IQAC held on 28th June 2017 for confirmation.

Dicision :

IQAC has unanimously approved the minutes of previous meeting held on 28th June, 2017.

Agenda Item: 02:

Framework for organizing one day workshop by IQAC on the subject of NAAC Assessment and Accreditation.

Dicision :

IQAC approved the proposal.

Agenda Item:03:

IQAC Coordinator put the proposal to purchase MIS Administering Office Express Software for smooth and progressive governance.

Dicision :

As per requirement of the institution and recommendation of NAAC Peer Team for the development of IT, IQAC approved the proposal.

Agenda Item: 04:

IQAC Coordinator put the proposal to provide the funds to the self-financing departments and subjects/courses for the session 2017-18 for development and upgradation (academic, practical and any other necessary purpose). The following amount from Janbhagidari Samiti Fund is proposed.

PG Department (Science Faculty)	: Rs.2.50 lakh per department
UG Department (Faculty of Computer Science)	: Rs.2.50 lakh per department
UG Subject (Science Faculty)	: Rs.1.50 lakh per department
UG Department (Law/Management Faculty)	: Rs.1.50 lakh per department
UG Subject(Commerce-Computer Faculty Practical):	Rs.1.50 lakh per department

Dicision :

IQAC unanimously approved the proposal.

Agenda Item: 05:

IQAC Coordinator put the action plan of the cluster for coordination with institutions of national and international level to implement Student Exchange Program and Teacher Exchange Program, collaborative proposals and MoUs.

Decision :

IQAC members appreciated the proposal and suggested that IQAC should encourage the academic departments and its heads to participate in such activities on priority basis.

Agenda Item: 06:

Dr. Jyotsana Rana put the proposal to encourage to run short term courses in the college continuing the admission process. IQAC coordinator added that the response for short term courses is appreciable and it should be encouraged.

Decision :

IQAC approved the proposal.

Agenda Item: 07:

IQAC Coordinator put the proposal for getting recommendation for the use of Ganga Hostel and run language studies, which include Hindi, Sanskrit, Urdu and English, on the ground floor of this block and co-academic and non-academic cells on the first floor after getting permission from the Public Works Department for the use of Ganga Hostel.

Decision :

IQAC appreciated the plan and approved the proposal in anticipation of the permission of the Public Works Department.

Agenda Item:08:

Any other item with the permission of chair.

-Nil-



(Prof. Sanjay Swarnkar)
Coordinator, IQAC
Govt. Kamla Raja Girls P.G. Auto. College
Gwalior (M.P.)

(Prof. Sanjay Swarnkar)
Coordinator/Director IQAC



(Dr. Prabha Mehta)
Principal
Govt. Kamla Raja Girls P.G. Auto. College
Gwalior (M.P.)

(Dr. Prabha Mehta)
Principal & Chairperson IQAC



No./NAAC/IQAC/2017-18

Gwalior, dt. 22nd December, 2017

Minutes of 3rd Meeting of IQAC

22nd December, 2017

The third quarterly meeting of IQAC of the session 2017-2018 has been conducted on 22nd December, 2017 Friday at 03.00 pm at conference hall of Autonomous Cell. The presence of member IQAC was as follows :

1. Prof. Saroj Modi - Principal and Chairperson
2. Prof. R.S. Pawar - External Expert (Administration)
3. Prof. J. L. Mewafarosh - External Expert (Educationist)
4. Mr. Avinash Mishra - External Expert (Industrialist)
5. Dr. B. M. Kulshreshtha - Faculty Representative, Science Faculty
6. Dr. Meena Shrivastava - Faculty Representative, Social Science Faculty
7. Dr. Rajrani Sharma - Faculty Representative, Arts Faculty
8. Dr. Harish Agarwal - Faculty Representative, Commerce Faculty
9. Dr. Usha Singh - Faculty Member
10. Dr. P. K. Bansal - Faculty Member
11. Prof. K. Ratnam - Faculty Member
12. Dr. R.K. Dubey - Faculty Member
13. Dr. R. C. Upadhyay - Controller of Examination
14. Dr. Sonia Singh - Incharge, Employment & Career Counseling Cell
15. Ms. Jagdish Kaur - Librarian
16. Mr. Manohar Katariya - Sport Officer
17. Ms. Aadya Dixit - Student Representative
18. Prof. Sanjay Swarnkar - Co-ordinator/Director

Invited Members :

1. Dr. Jyotsana Rana - Alumni Representative
2. Dr. N.K. Nagaich - Senior Faculty member
3. Mr. Narendra Pratap Thakur - Office Representative

AGENDA OF THE MEETING :

Agenda Item: 01

To confirm the minutes of Second meeting of IQAC conducted on 14th October, 2017

Agenda Item: 02

To conduct an electoral awareness program under SVEEP plan.

Agenda Item: 03

To develop more water harvesting systems in various blocks of the campus.

Agenda Item: 04

To draft an energy saving plan to reduce consumption of electricity.

Agenda Item: 05

To organize an awareness programme on equality and discrimination (gender, disability, minorities, SC/ST/OBC).

Agenda Item: 06

To organize 'Cleanliness Drive' in collaboration with the NSS and NCC unit of the college under the scheme of 'Clean Campus-Green Campus'.

Agenda Item: 07

To install solar panels as sustainable energy resource.

Agenda Item: 08

To organize the program on Gender sensitization, disaster management and environment protection.

Agenda Item: 09

To establish a virtual class room to provide facility of e-education to the students.

Agenda Item: 10

To conduct energy audit for Green Campus.

Agenda Item: 11

The KRGC to be a part of Smart City Project.

Agenda Item: 12

Any other item with the permission of chair.

The following decisions have been taken by IQAC in this meeting :

Agenda Item: 01

IQAC Coordinator put the minutes of Second meeting of IQAC conducted on 14th October, 2017 for confirmation.

Dicision :

IQAC has unanimously approved the minutes of previous meeting held on 14th October, 2017.

Agenda Item: 02

Student Representative Ms. Aadya Dixit put the proposal to conduct an electoral awareness program under SVEEP plan.

Dicision :

IQAC approved the proposal and decided that in every month of January the college will organize an electoral awareness program under SVEEP plan.

Agenda Item:03

Dr. R.K. Dubey put the proposal to develop more water harvesting systems in various blocks of the campus.

Dicision :

IQAC approved the proposal.

Agenda Item: 04

IQAC Coordinator put the proposal to draft an energy saving plan to reduce consumption of electricity.

Dicision :

IQAC approved the proposal.

Agenda Item: 05

Dr. R.C. Upadhyay put the proposal to organize an awareness programme on equality and discrimination (gender, disability, minorities, SC/ST/OBC).

Dicision :

IQAC approved the proposal.

Agenda Item: 06

Dr. Meena Shrivastav put the proposal to organize in campus/out campus 'Cleanliness Drive' in collaboration with the NSS and NCC unit of the college.

Dicision :

IQAC approved the proposal.

Agenda Item: 07

Mr. Manohar Katariya put the proposal to install solar panels as sustainable energy resource.

Dicision :

IQAC approved the proposal.

Agenda Item:08

Ms. Aadya Dixit put the proposal to organize the program on Gender sensitization, disaster management and environment protection.

Dicision :

IQAC approved the proposal.

Agenda Item:09

Coordinator IQAC put the proposal to establish a virtual class room to provide facility of e-education to the students.

Dicision :

IQAC approved the proposal.

Agenda Item: 10

Coordinator IQAC put the proposal to conduct energy audit for Green Campus.

Dicision :

IQAC approved the proposal.

Agenda Item: 11

Coordinator IQAC put the proposal that the KRGC should be a part of Smart City Project and for this effort should be made.

Decision :

IQAC approved the proposal and decided to write a letter to Smart City Cooperation Gwalior to include KRGC in its Smart City Hub Project.

Agenda Item: 12

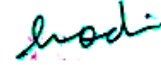
Any other item with the permission of chair.

-Nil-



(Prof. Sanjay Swarnkar)
Coordinator, IQAC
Govt. Kamla Raja Girls P.G. Auto. College
Gwalior (M.P.)

(Prof. Sanjay Swarnkar)
Coordinator/Director IQAC



(Dr. Saroj Modi)
Principal
Govt. Kamla Raja Girls P.G. Auto. College
Gwalior (M.P.)

(Dr. Saroj Modi)
Principal & Chairperson IQAC



No./NAAC/IQAC/2017-18

Gwalior, dt. 19th March, 2018

Minutes of 4th Meeting of IQAC

19th March, 2018

The fourth quarterly meeting of IQAC of the session 2017-2018 has been conducted on 19th March, 2018 Monday at 03.00 pm at conference hall of Autonomous Cell. The presence of member IQAC was as follows :

1. Dr. K.S. Sengar - Principal and Chairperson
2. Prof. R.S. Pawar - External Expert (Administration)
3. Prof. J. L. Mewafarosh - External Expert (Educationist)
4. Mr. Avinash Mishra - External Expert (Industrialist)
5. Dr. B. M. Kulshreshtha - Faculty Representative, Science Faculty
6. Dr. Meena Shrivastava - Faculty Representative, Social Science Faculty
7. Dr. Rajrani Sharma - Faculty Representative, Arts Faculty
8. Dr. Harish Agarwal - Faculty Representative, Commerce Faculty
9. Dr. Usha Singh - Faculty Member
10. Dr. P. K. Bansal - Faculty Member
11. Prof. K. Ratnam - Faculty Member
12. Dr. R.K. Dubey - Faculty Member
13. Dr. R. C. Upadhyay - Controller of Examination
14. Dr. Sonia Singh - Incharge, Employment & Career Counseling Cell
15. Ms. Jagdish Kaur - Librarian
16. Mr. Manohar Katariya - Sport Officer
17. Ms. Aadya Dixit - Student Representative
18. Prof. Sanjay Swarnkar - Co-ordinator/Director

Invited Members :

1. Dr. Jyotsana Rana - Alumni Representative
2. Dr. N.K. Nagaich - Senior Faculty member
3. Mr. Narendra Pratap Thakur - Office Representative

AGENDA OF THE MEETING :

Agenda Item: 01

To confirm the minutes of Third meeting of IQAC conducted on 22nd December, 2017

Agenda Item: 02

To provide the facility of coaching to hostlers for selected subjects.

Agenda Item: 03

To provide the facility of free coaching to students for civil services and bank recruitment.

Agenda Item: 04

To conduct a Business Expo or Business Conclave annully in the campus.

Agenda Item: 05

To upload question bank on the website.

Agenda Item: 06

To take necessary action for doing MoU with foreign academic institution for the benefit of KRGean.

Agenda Item: 07

To frame mentoring policy to run mentoring system in the college as per the guidelines of NAAC.

Agenda Item: 08

To make sure that every teacher should take atleast one lecture in a day on Smart/Digital board and provide test material to the students.

Agenda Item: 09

To produce Action Plan for the session 2018-2019 and getting approval.

Agenda Item: 10

To construct Student Help Center in the college for facilitate students and parants.

Agenda Item: 11

To install more 04 Smart Classes for the department of Geography, Political Science, Biotechnology and Computer Science.

Agenda Item: 12

Any other item with the permission of chair.

The following decisions have been taken by IQAC in this meeting :

Agenda Item: 01

Coordinator IQAC put the minutes of third meeting of IQAC conducted on 22nd December, 2017 for confirmation.

Dicision :

IQAC has unanimously approved the minutes of previous meeting held on 22nd December, 2017.

Agenda Item: 02

Coordinator IQAC put a proposal to provide the facility of coaching to hostlers for selected subjects.

Dicision :

IQAC approved the proposal.

Agenda Item: 03

Ms. Aadya Dixit put a proposal to provide the facility of free coaching to students for civil services and bank recruitment.

Dicision :

IQAC agreed with the proposal and depute the IQAC Coordinator to prepare the detailed proposal according to requirement for providing such facility to the students.

Agenda Item: 04

Dr. Sonia Singh put a proposal to conduct a Business Expo or Business Conclave annully in the campus.

Dicision :

IQAC applauds this innovative idea and approved the proposal.

Agenda Item: 05

Dr. Rajrani Sharma put a proposal to upload question bank on the website.

Dicision :

IQAC approved the proposal.

Agenda Item: 06

Coordinator IQAC put a proposal to take necessary action for doing MoU with foreign academic institution for the benefit of KRGean.

Dicision :

IQAC approved the proposal.

Agenda Item: 07

Coordinator IQAC put a proposal to frame mentoring policy to run mentoring system in the college as per the guidelines of NAAC.

Dicision :

IQAC approved the proposal and decided to instruct IQAC to frame the policy.

Agenda Item: 08

Prof. R.S. Pawar put a proposal to make sure that every teacher should take atleast one lecture in a day on Smart/Digital board and provide test material to the students.

Dicision :

IQAC approved the proposal.

Agenda Item:09

Coordinator IQAC produce an Action Plan for the session 2018-2019 for getting approval.

Dicision :

IQAC discussed on the action plan and approved it without any amendment.

Agenda Item: 10

Coordinator IQAC put a proposal to construct Student Help Center in the college for facilitate students and parants.

Dicision :

IQAC approved the proposal.

Agenda Item: 11

Coordinator IQAC put a proposal to install more 04 Smart Classes for the department of Geography, Political Science, Biotechnology and Computer Science.

Dicision :

IQAC approved the proposal.

Agenda Item: 12

Any other item with the permission of chair.

Item: 01

Coordinator IQAC put a proposal to distribute the Smart Phones under the schemnt of Department of Higher Education, Govt. of Madhya Pradesh to eligible candidates through college management.

Dicision :

IQAC approved the proposal.



(Prof. Sanjay Swarnkar)

Coordinator, IQAC

**Govt. Kamla Raja Girls P.G. Auto. College
Gwalior (M.P.)**

(Prof. Sanjay Swarnkar)
Coordinator/Director IQAC



(Dr. K.S. Sengar)

Principal

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(Dr. K.S. Sengar)
Principal & Chairperson IQAC